

# Compunetix Summit/Summit Olympus Installation Verification Checklist

w  
w  
w  
.  
c  
o  
m  
p  
u  
n  
e  
t  
i  
x  
.  
c  
o  
m

Date: \_\_\_\_\_ Customer Name: \_\_\_\_\_

Installation Location: \_\_\_\_\_

Shop Order/Work  
Order: \_\_\_\_\_

Installation Engineer: \_\_\_\_\_

Installation Engineer  
Signature: \_\_\_\_\_

Installation Pictures taken (unless prohibited by customer)

## System Components

The customer's system consists of the following components:

### Required Test Equipment

- T1 Sunset with Voice and Signaling Options
- T1/E1/VoIP Circuits
- SBC (where applicable)
- DB-15 to dual Bantam Test Cable
- Fluke 77 DMM (or equivalent)

w  
w  
w  
.  
c  
o  
m  
p  
u  
n  
e  
t  
i  
x  
.  
c  
o  
m

## Installation Test Procedures

FEATURE	RESULT
<b>1 Conference Types</b>	
<p><b>1.1 Unattended Passcode Meet-Me</b></p> <p>Create an unattended passcode meet-me and ensure both hosts and guests are able to join the conference.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>1.2 Unattended Passcode Progressive</b></p> <p>Create an unattended passcode progressive and ensure that the host can dial out to additional participants. Also ensure that guests can join using the guest code.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>1.3 Attended Meet-Me</b></p> <p>Create an attended progressive conference, dial-into the bridge and ensure that the operator can add callers to the conference.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>

W W W . C O M P U N E T I X . C O M

<p>1.4 Attended Progressive (Dial-Out)</p> <p>Create an attended progressive conference and ensure that the operator can dial out to parties and join each to the conference.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p>1.5 Attended Preset</p> <p>Create an attended preset conference and ensure that it can be saved. Activate the preset and ensure that the operator can dial-out parties and join each to the conference.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p>1.6 Combination Dial-in/Dial-out</p> <p>Create an attended progressive conference and ensure that the operator can join incoming callers to the conference. Add a few dial out parties and ensure that the operator can dial-out and join the parties.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>

<b>2 Conference Features</b>	
<p><b>2.1 Voting Session</b></p> <p>Create a conference, ensure that the chairperson is in T/L and all other parties are in Mon. Start a Voting session. End the voting session and save the results. Verify that the report is created.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>2.2 Conference Details window</b></p> <p>Create both an attended and an unattended conference on the bridge. From within each conference open the Conference Details window and verify that the correct information is displayed.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>2.3 Manual Gain Control</b></p> <p>From within an active conference, highlight a connected party and click the Gain button. Ensure that the Gain window opens. Adjust the gain, click the Set Gain button, and ensure that the gain is changed.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>

W W W . C O M P U N E T I X . C O M

<p><b>2.4 Entrance/Exit Tones</b></p> <p>For a conference that has entrance and exit tones specified, join a party to the conference and verify that the tones (if configured) play accordingly. Disconnect a party and verify that the exit tones play accordingly.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b></p>
<p><b>2.5 Filter Incoming Calls</b></p> <p>From the Answer Calls window, set up an answer filter. Generate a few calls using the number within the filter. Verify calls are displayed. Generate a few calls using a number not within the filter. Verify the calls are not displayed. Uncheck the Filter On option and verify the calls are now displayed.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b></p>
<p><b>2.6 Override Default Greeting Msg</b></p> <p>In the DNIS/DID Configuration window, specify the option to override the default greeting message with a custom greeting. Save the entry. Dial in on the DNIS and verify that the custom greeting plays. Edit the DNIS entry and return the option to the default greeting and save the entry. Dial back in on the DNIS and verify that the system default greeting plays.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b></p>

**3 Unattended Conference Features**

<p><b>3.1 Entrance/Exit Tones</b></p> <p>Set up an unattended conference for host entrance tones and host exit tones. Dial in to the conference using the host passcode and verify that the tones play upon entrance then disconnect and verify that the tones play upon host exit.</p> <p>Repeat for guest tones.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.2 Entrance/Exit Announcements</b></p> <p>Set up an unattended conference for host entrance and exit announcements. Dial in to the conference using the host passcode and verify that the announcements play upon entrance, then disconnect and verify that the announcements play upon host exit.</p> <p>Repeat for guest tones.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>

W W W . C O M P U N E T I X . C O M

<p><b>3.3 Chairperson Disconnect</b></p> <p>Setup an unattended conference with Chairperson Disconnect enabled. Create the conference with a Host and several guests. Disconnect the host and ensure that all other parties are disconnected. Verify that the other parties receive the correct message.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.4 Conference Quick Start</b></p> <p>Setup an unattended conference with Conference Quick Start enabled. Create the conference by dialing in with 2 Guests. Verify that the Guests join the conference immediately.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.5 First Party Message</b></p> <p>Setup an unattended conference with the First Party Message enabled. Create the conference and verify that the first caller receives the First Caller message.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>

<p><b>3.6 Multiple Language Support</b></p> <p>Create an unattended conference and verify that you can select between one of three languages.</p> <p>Verify at the MC that multiple languages are loaded.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.7 Different Host/Guest</b></p> <p>Create an unattended conference with both a host and a guest passcode. Dial into the conference and verify that parties dialing in with the Host passcode are displayed as Hosts and that parties dialing in with the Guest passcode are displayed as Guests.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.8 Auto Breakdown</b></p> <p>Setup an unattended conference with the auto breakdown option selected and a duration of 10 minutes. Create the conference by joining a host and a few guests. Wait for 10 minutes to pass and ensure that the conference is disconnected.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>

w w w . c o m p u n e t i x . c o m

<p><b>3.9 Auto Record</b></p> <p>Ensure the system is setup to allow Auto Record. Setup an unattended conference with the Auto record option enabled. Create the conference by connecting a Host and a Guest. Verify that after the Guest is connected that the system automatically dials out and connects the recorder and begins the recording session.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>3.10 Internal Recording</b></p> <p>Create an unattended conference with Internal Recording enabled. Activate the conference and verify that the conference records internally on the AE.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>



<p><b>4.3 Group and Super Functions</b></p> <p>From the WOC's Conference Control window, select a group of participants and try each Group function to ensure that each is functional.</p> <p>Repeat for each Super function.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>4.4 View Schedule</b></p> <p>From the WOC's Answer Calls window, verify that when you select View Sched that the Conference Schedule window opens and displays reservations.</p> <p>From the WOC's main screen, verify that when you select Conference and then Schedule that the Conference Schedule window opens and displays reservations.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
<p><b>4.5 Drag and Drop Capability</b></p> <p>Create two conferences at the WOC. Select two or three parties from the one conference and drag them to the second conference. Verify that the parties are transferred in the same state.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>

<b>5 Maintenance Client Features</b>	
<p><b>5.1 Ability to Configure Circuits/Ports</b></p> <p>From the MC's Ports/Parties window verify that you can configure the ports on the bridge.</p> <p>Right-click on a span and select Span Configuration, Verify that the Span/Trunk Configuration window opens and that you are able to configure the span.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>5.2 Ability to View/Acknowledge Alarms</b></p> <p>From the MC, click on the Alarm icon or select Alarm from the tool bar then verify you can view the System Alarms window. Also verify that you can acknowledge the alarms displayed in the System Alarms window.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<p><b>5.3 Rack Status Window</b></p> <p>Right-click the Rack option in the tree, select Status, and verify that the Rack Status window opens. Verify that the correct modules are displayed in the correct slot.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>

W W W . C O M P U N E T I X . C O M

### 6 Enhanced Capabilities

#### 6.1 Tone Block

From the MC verify that Tone Block is enabled. From within an unattended conference verify that as a party presses any DTMF key sequence the DTMF is not broadcast into the conference.

**Comments:**

- Pass**
- Fail**

#### 6.2 Silent Intruder Detection

Join an unattended conference with PNR enabled. Do NOT record your name then verify that the system plays the message "Name Not Recorded." when the party is added to the conference.

**Comments:**

- Pass**
- Fail**

w w w . c o m p u n e t i x . c o m